

# COOKLEY & WALPOLE PARISH COUNCIL

**Members are summoned to a Meeting of the Parish Council which will be held at the Pavilion, Walpole at 7-15pm for 7-30pm on Tuesday, November 19th 2024.**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth. IP19 8DR:  
Tel: 01986 872114: Email: [cookleyandwalpoleclerk@gmail.com](mailto:cookleyandwalpoleclerk@gmail.com)

## **Agenda:**

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report from the County and District Councillors:**
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes of the Parish Council Meeting held on October 22nd 2024:**
- 7) **Highways and B1117 Traffic:** Councillors to receive an update regarding Highways and Traffic on the B1117 and to discuss and agree any actions.
- 8) **Flooding:** Councillors to receive an update on Flooding and to discuss and agree forming a committee.
- 9) **Neave Close:** Councillors to receive an update following a meeting with Flagship and agree any actions.
- 10) **Buildings at Risk and Village School Building:** Update on Buildings at Risk and Village School Building.
- 11) **Training:** Update on the training for new councillors and First Aid Courses and to discuss and agree any further training.
- 12) **Cookley Village Sign:** Councillors to discuss and agree the payment of the refurbishment of the Village Sign.

**13) Planning Matters:** To discuss and agree the following planning applications.

**Proposal:** *Construction of permanent (no footings required) compostable toilet within wooden shed-like structure, sited in the churchyard of St Mary's Church.*

**Address:** *St Marys Church, Halesworth Road, Walpole, Suffolk.*

**Ref:** *DC/24/3170/FUL*

**14) Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

**15) Clerk's Pay:** To agree the Local Government Services Pay Scale for 2024-2025 and therefore the Pay Increase for the Clerk backdated to April 1<sup>st</sup> 2024. To also review Administrative Allowance and the Clerk's Contract and Pay for 2024-2025.

**16) Budget and Precept:** Councillors to agree the Budget and set the Precept for 2025-2026.

**17) Financial Report:**

a) **Balances at the Bank on November 7<sup>th</sup> 2024:** To receive an update on the current financial status.

b) **Payments and Receipts:** To approve payments and to review receipts.

**18) To receive reports and to agree matters regarding Footpaths; Trees; Cemetery and Allotments:**

**19) To receive agenda items for the next Parish Council Meeting:**