

Cookley & WALPOLE PARISH COUNCIL

Members are summoned to the Annual Meeting of the Parish Council which will be held on Tuesday, May 15th 2018 following immediately after the Annual Parish Meetings at 7pm at Walpole Playing Field Pavilion:

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 12) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: **Paul Widdowson**

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:

Tel: 01986 872114: Email: paul.widdowson1@btinternet.com

Council Website: <http://cookpolenews.onesuffolk.net/parish-council/>

AGENDA – PART 1:

- 1) To elect a Chair for 2018 – 2019 and receive the Chair’s Declaration of Acceptance of Office:**
- 2) To elect a Vice-Chair for 2018 - 2019:**
- 3) To appoint a Responsible Finance and Proper Officer for 2018 - 2019:**
- 4) Apologies:** To receive any apologies for absence:
- 5) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 6) Requests for dispensations:** Consideration of any requests for dispensation.
- 7) To approve the Minutes of the Parish Council Meeting held on April 17th 2018:**
- 8) To elect Council Appointments for 2018 – 2019 not elected above:**
 - a) Independent Internal Auditor:**
 - b) Councillor Portfolio Holders:** To consider any changes needed:
- 9) Review of Standing Orders:** To consider any changes needed:
- 10) Review of Financial Standing Orders:** To consider any changes needed:

AGENDA – PART 2:

- 11) To receive a report from the County and District Councillor S. Burroughes:**
- 12) Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 13) Initiatives to cut Speeding:** Councillors to continue discussing progress on the initiatives.
- 14) Defibrillator:** To update councillors on the availability of the defibrillator.
- 15) Planning Matters:** To agree and discuss the following planning applications:

Proposal: To build a new vaulted garden room to the east side of Pear Tree Farm. Also to remove some rendered infill panels from between existing studwork and remove two timber studs to allow for access to the new room.

Address: Pear Tree Farmhouse, Grotfield Road, Cookley, Suffolk, IP19 0LP

Proposal: *To build a new vaulted garden room to the east side of Pear Tree Farm. Also to remove some rendered infill panels from between existing studwork and remove two timber studs to allow for access to the new room.*
Address: Pear Tree Farmhouse, Cratfield Road, Cookley, Suffolk. IP19 0LP
Ref:DC/18/1594/FUL

Proposal: *Listed Building Consent - To build a new vaulted garden room to the east side of Pear Tree Farm. Also to remove some rendered infill panels from between existing studwork and remove two timber studs to allow for access to the new room.*
Address: Pear Tree Farmhouse, Cratfield Road, Cookley, Suffolk. IP19 0LP
Ref: DC/18/1595/LBC

16) Clerk's Report and Correspondence: The Clerk to update the council on correspondence received and the administration of the council.

17) Financial Report:

a) Balances at the Bank on May 7th 2018: To receive an update on the current financial status.

b) Cheques for payment: To review receipts and approve payments:

18) Review of Internal Control Statement for Year Ending March 31st 2018: Councillors to discuss and agree the new Policy.

19) Review of the Asset Register for the Year Ending March 31st 2018: Councillors to review and agree the new Register.

20) Review the Cemetery Fees for the Year 2018-2019: Councillors to review the fees:

21) To receive reports on the Village Green; Flagship Affordable Homes; Highways; Footpaths; Trees; Cemetery; CEA & Allotments and External Meetings & Training:

22) To receive agenda items for the Parish Council Meeting to be held on June 19th 2018: