

# Cookley & WALPOLE PARISH COUNCIL

**Members are summoned to a Meeting of the Parish Council which will be held on Tuesday, January 21st 2020 at 7.15pm for 7.30pm at Walpole Playing Field Pavilion**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 6) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114: Email: [cookleyandwalpoleclerk@gmail.com](mailto:cookleyandwalpoleclerk@gmail.com)

## **Agenda:**

- 1) **Apologies:** To receive any apologies for absence.
  
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
  
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
  
- 4) **Co-option of one Councillor:**
  - a) To consider the applicant that has applied for the vacancy on the Council:
  - b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted:
  
- 5) **To receive a report from the County and District Councillor:**
  
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
  
- 7) **To confirm the Minutes** of the Parish Council Meeting held on Monday, November 19<sup>th</sup> 2019 and to ratify and confirm the Minutes of the Extra-Ordinary Parish Council Meeting held on Monday, December 16<sup>th</sup> 2019:
  
- 8) **Flagship Affordable Homes:** Councillors to discuss the issue.
  
- 9) **War Memorial and the Village Green:** Councillors to discuss the War Memorial and the Village Green including the trees and the river:

10) **Highways and Speeding:** Councillors to discuss the Highways in the two Parishes.

11) **River Blyth Sign:** Councillors to discuss a new sign for the river.

12) **Planning Matters:** To discuss and agree the following planning application:

**Proposal:** *The conversion and addition to an existing outbuilding, currently in use as general storage, into use as holiday let accommodation.*

**Address:** *The Old Manse, Halesworth Road, Walpole, Suffolk. IP19 9AZ*

**Ref:** *DC/20/0004/FUL*

13) **Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the council.

**14) Financial Report:**

a) **Balances at the Bank on January 7<sup>th</sup> 2020:** To receive an update on the current financial status.

b) **Cheques for Payment and Receipts:** To approve payments and to review receipts.

15) **General Privacy Notice and Privacy Notices for Staff and Councillors –** Councillors to discuss and agree these policies so that the Council conforms to GDPR.

16) **Laptop and Projector –** To discuss buying a new laptop and projector for use by the Clerk for Parish Meetings in view of paperless planning applications in the future.

17) **To receive reports** on the Footpaths; Trees; Cemetery; CEA & Allotments and External Meetings & Training:

18) **To receive agenda items** for the Parish Council Meeting to be held on February 18th 2020: