

COOKLEY & WALPOLE PARISH COUNCIL

A Meeting of the Parish Council was held on Tuesday, January 15th 2019 in the Pavilion, Walpole at 7-30pm.

Minutes:

Present:

Cllr. Z. Mair (Chairman); Cllr. R. Chase; Cllr. N. Jarvis (left 9-43pm); Cllr. S. Moore; Cllr. C. Northover (From 7-46pm); Cllr. M. Porter; Cllr. D. Whitwood and Cllr. J. Winter:

Also Present:

Paul Widdowson (Clerk) and one parishioner (Until 7-46pm).

1) Apologies:

Cllr. A. Thomas (Vice-Chairman); Cllr. M. Wenham and County and District Cllr. S. Burroughes:

Not Present: Cllr. D. Cask:

The Chairman announced that she had received a resignation letter from Cllr. I. Newton. The Clerk said that he would contact Suffolk Coastal District Council.

2) To receive declarations of interest:

Cllr. N. Jarvis and S. Moore declared interests in Cookpole.

Cllr. Z. Mair and Cllr. M. Porter declared interests in CEA and Cookpole.

Cllr. M. Porter declared an interest in the stone for the memorial in Item 9.

3) Requests for dispensations:

There were no requests for dispensation.

4) Co-option of one Councillor:

- a) To consider the applicant that has applied for the vacancy on the Council:

The Council considered and decided to co-opt Chris Northover as a councillor to fill the vacancy for Cookley on the Parish Council.

Proposer: Cllr. N. Jarvis: Seconded: Cllr. R. Chase:

- b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted

Chris Northover signed the Declaration of Acceptance.

5) To receive a report from the County and District Councillor:

The Councillors went through the written reports from Cllr. S. Burroughes and noted the big car park to be built at Darsham and the big roundabouts to be created at many junctions if Sizewell C is built. Cllr. M. Porter asked if the car park and the roundabouts will stay once Sizewell C is built.

6) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the meeting.

7) To confirm the Minutes of the Parish Council Meeting held on November 20th 2018 and for the Extra-Ordinary Parish Council Meeting on December 18th 2018:

The Minutes of the Parish Council Meeting held on November 20th 2018 were agreed.

Proposer: Cllr. M. Porter: Second: Cllr. D. Whitwood:

The Minutes of the Extra-Ordinary Parish Council Meeting on December 18th 2018 were agreed.

Proposer: Cllr. Z. Mair: Second: Cllr. N. Jarvis:

8) Emergency Planning:

There was no report but Cllr. Z. Mair said that she had been to a Meeting about Emergency Planning and said that she felt that Cookley and Walpole Parish Council were very advanced compared to other Parish Councils and this was because of the hard work and to the great credit of Cllr. M. Wenham.

9) War Memorial:

Cllr. M. Porter reported that he had a stone from the Ice Age which is around the size of a table and could be put on the Village Green on which a plaque could be put on it with the names of those to be remembered. He said that the stone was in its natural state, from the ground and he believed that it was a fitting memorial. The Council agreed for Cllr. R. Chase, Cllr. N. Jarvis and Cllr Z. Mair to look at the stone to see if it is suitable for the Village Green.

Proposer: Cllr. J. Winter: Second: Cllr. R. Chase:

10) Village Green:

It was noted that the art currently on the Village Green was not to everyone's taste but it was agreed that it had been good for the village. It was also agreed though that it was time for the art to be withdrawn but perhaps it could be replaced with further art. Cllr. Z. Mair said that she would speak to the artist to discuss future displays.

Cllr. M. Porter said that he would speak to British Telecommunications regarding a new box that has appeared on the Village Green and would ask if they should be paying a

fee for use of the Green. It was also agreed to ask Cllr. A. Thomas to look into having a Village Sign and perhaps the history of the parishes on the Village Green.

It was also noted that that the tree removal had exposed the hedge. Cllr. C. Northover agreed to speak to the person who had laid the hedge for their professional opinion and a quote to tidy it up.

Proposer: Cllr. Z. Mair:

Seconder: Cllr. M. Porter:

11)Overgrown Hedges:

It was noted that some hedges have been cut and others have not on the B1117. It was agreed that Councillors would approach the householders to ask them if they could cut back their hedges.

12)Disabled Parking Spaces:

The Clerk said that the Grant from Suffolk County Council had been passed to the Walpole and Cookley Playing Fields Association. Cllr. M. Porter clarified that the remaining £235 needed to pay for the two Disabled Parking Spaces would be paid by Suffolk Coastal District Council who will only pay on the completion of the work. The Clerk noted therefore that the Parish Council was not involved except as a 'go-between'.

13)River Blyth Sign:

It was agreed for Cllr. Z. Mair to send an email to the community inviting their views on a sign and its design for the River Blyth and to note the response.

14)Halesworth Free Car Parking:

It was agreed to donate £100 to the Halesworth Free Car Parking Scheme.

Proposer: Cllr. R. Chase:

Seconder: Cllr. J. Winter:

15)Initiatives to cut Speeding:

Cllr. R. Chase reported that there was a need for two more volunteers to move the Speed indicator Device (SID). It was also noted that there were some spare poles for the SID at the Pavilion.

16)Defibrillator & Telephone Box:

It was noted that the telephone box was ready for the defibrillator. Cllr. R. chase said that he had sent Cllr. Z. Mair a quote in November and he would now send it to all councillors. It was noted that Pearce and Kemp have said that they will connect the defibrillator to the electricity supply for a favourable charge.

17)Planning Matters:

Proposal: Certificate of Lawful Use (Proposed) - To erect a rear dormer to provide adequate head room and windows to second floor bedroom and en suite. Also to insert a roof light in the roof to the front roof slope.

Address: 11 Peasenhall Road, Walpole, Suffolk. IP19 9BG

Ref: DC/18/4743/CLP

The Clerk said that the above proposal is for Councillors information only and not for decision.

Cllr. Z. Mair said that Suffolk Coastal District Council had replied following the Parish Council's refusal for the planning application at 1 Woodland View, Cookley Road, Cratfield. She read out the Case Officer's Report stating why the application had been accepted despite the Parish Council's refusal.

The property is a semi-detached building of 1930's former local authority housing stock character. This property has previously been extended with a two storey side extension and single storey extension to the north side. The proposal is for a single storey rear extension to the South elevation. The front (Principal) elevation of the property has arguably been established as the North elevation as a single storey extension forms an entrance porch and the car parking area is situated on this side also. The South side of the property fronts Cookley Road, a patio door serves the garden area. The Parish Council have queried the description, which they consider should be a front extension. It could be argued either way, and when the application was received this description of the proposal was accepted.

Residential Amenity: The Parish Council believes that owing to the scale of the proposal which seems to add another room to the property, it will block the light and view from the neighbouring property. With regard to the impact of the proposal on the residential amenity this extension projects 3.5m and is situated on the Western side of the adjoining property. The window of the adjoining property serves a dining room. The extension is proposed to be built on the boundary. The eaves level would be 2.8m above ground level but only 2.3 metres above floor level. SPG 16 - House Alterations and extensions, suggests that a 45 degree angle from the centre of a window serving a habitable room is allowed to minimise the impact of extensions. In this case this proposal would encroach on this 45 degree angle. There would be some loss of light and impact on outlook from this proposal; although this proposal would encroach on the 45 degree angle given the limit height to eaves level above floor level the impact upon residential amenity is considered to be minimal and not sufficient to warrant refusal of this application. Furthermore the principle of extensions up to 3 metres in depth, in situations where they would benefit from permitted development rights, is considered acceptable in amenity terms. An additional 500mm would have marginal additional harm. No objections have been received from the occupier of this property and when I was on site I discussed the proposal with the neighbour.

Streetscene: Although this fronts Cookley Road and would be visible, the design of the proposal is considered to be acceptable. It would be of a simple pitched roof form, with materials to match the existing property.

Consultation: The Parish Council also believes that the next door property is owned by Flagship and wonders if they have been notified and consulted. The Council has

carried out consultation with the occupier of the neighbouring property by letter and also a site notice was erected.

18)Clerk's Report and Correspondence including Donations:

The Clerk reported that he had received the Clerks and Councillors Newsletter, a receipt for a cheque for £5000 for the Pavilion Disabled Car Park Spaces, a letter from the Pensions Regulator to re-enrol the Parish Council, a thank you letter from the Air Ambulance and a brochure for the Sizewell C Third Consultation.

The dates for the Parish Council Meetings were agreed with all being on the third Tuesday of the month except for April and June. The meeting would be on the fourth Tuesday in April and June with no meetings in August or December.

19)Financial Report:

a) Balances at the Bank on January 7th 2019: To receive an update on the current financial status.

Business Community Account	£10 851-43
Business Savings Account	£1 098-59

b) Cheques for Payment and Receipts:

There were no receipts or payments.

20)To receive reports on:

District Council Budget Briefing,

Cllr. Z. Mair said that she went to the Lowestoft Riverside Briefing for the District Council Budget Briefing. She reported that there were three Councillors and 15 people there. Cllr. Z. Mair said that she was impressed by the reports. Finally, she said that she had learnt much about the new Shadow District Council.

Flagship Affordable Homes;

It was noted that there was a meeting at 2pm on Friday, January 18th 2019.

Highways;

It was noted that there were potholes at the junction on the B1117 outside the Bell. Councillors were asked to report the potholes individually.

Footpaths;

It was reported that a hedge needed to be cut back along a footpath in Cookley and that the footpath to the Church is a little overgrown. It was noted that the new bridge on the Cricketer's Meadow was very good.

Trees;

Cllr. M. Porter said that he had spoken to Highways regarding the road to Sibton Green.

Cemetery;

Cllr. D. Whitwood reported that the trees were getting too big. Cllr. M. Porter said that in the summer, the Parish Council should review the size of the trees and shrubs around the Cemetery.

CEA & Allotments

Cllr. Z. Mair said that the Parish Council should organise a litter pick in the Village at the end of February/Early March as Suffolk Coastal District Council pays £20 to the Village Group and buys all their equipment. She said that large amount of litter had been collected last year.

External Meetings & Training:

There was nothing to report.

21)To receive agenda items for the Parish Council Meeting to be held on February 19th 2019:

Cllr. Z. Mair suggested the Council discussed the George Calvert Trust at the next meeting whilst the Disabled Parking Spaces at the Pavilion could be taken off the Agenda.

The Meeting ended at 10-05pm.