

# COOKLEY & WALPOLE PARISH COUNCIL

## **A Meeting of the Parish Council was held on Tuesday, June 25th 2019 in the Pavilion, Walpole at 7-30pm.**

### **Minutes:**

#### **Present:**

Cllr. Z. Mair (Chairman); Cllr. D. Cask; Cllr. N. Jarvis; Cllr. J. Lewis; Cllr. S. Moore; Cllr. C. Northover; Cllr. M. Porter(arrived 7-42pm) and Cllr. D. Whitwood:

#### **Also Present:**

County and District Cllr. S. Burroughes (left 8-12pm) and Paul Widdowson (Clerk).

#### **1) Apologies:**

Cllr. A. Thomas (Vice-Chairman); Cllr. R. Chase and Cllr. J. Winter

#### **2) To receive declarations of interest:**

Cllr. Z. Mair and Cllr. M. Porter declared interests in CEA and Cookpole.  
Cllr. N. Jarvis and Cllr. S. Moore declared an interest in Cookpole.

#### **3) Requests for dispensations:**

There were no requests for dispensation.

#### **4) To receive a report from the County and District Councillor:**

County and District Cllr. S. Burroughes reported that the Children and Young People's Department had gained an 'Outstanding' grade from OFSTED. He said that the County Council were very proud and were working with Norfolk County Council to help them with their OFSTED Inspection. County and District Cllr. S. Burroughes reported that potholes were now being repaired through thermal patching and he was working now to get white lines repainted on the roads. He said that a Highways Self Help Scheme was being rolled out where a parish council could take over some Highways responsibilities employing their own staff, buying in Highways or using volunteers. Cllr. D Cask asked if community payback could do these jobs? It was thought that their involvement was 'patchy'.

County and District Cllr. S. Burroughes said that the new East Suffolk Council was gradually being set up with a new Cabinet and new staff finding their role within the new council. He said that he had been asked to join the Cabinet and to be responsible for Customer Service and Operational Partnerships. He said that he had been very pleased to attend the start of the Suffolk Cycle Race at its start in Beccles. Cllr. Z. Mair asked about the new arrangements for planning in that it was to become paperless and to only give 21 days for a response from Parish councils which she said did not fit into meeting schedules and also depended upon all councillors having computers, the expertise needed to look at planning applications and to have a 'signal' at the meeting

so that they could discuss the planning application. Councillors discussed the issue and also believed the suggestion to use a projector was not feasible and to read a planning application on the computer only was not totally satisfactory. It was asked that one paper copy was made and sent to the Clerk. County and District Cllr. S. Burroughes said that he would take the suggestions back to the Planning Department. Cllr. Z. Mair also asked about a dilapidated house that was not being repaired and about Flagship. County and District Cllr. S. Burroughes said that he would speak to the relevant person at the council regarding the dilapidated house and to Cllr. A. Thomas regarding Flagship. Cllr. M. Porter reported that some very fast cars had driven around local roads at great speed including the closed roads for the Heveningham Show. He asked County and District Cllr. S. Burroughes if he could speak to Highways. Cllr. J. Lewis said that he would find out about the road closures and their reasons.

**5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

There were no members of the public at the meeting.

**6) To confirm the Minutes of the Parish Council Meeting held on May 21st 2019:**

The Minutes of the Parish Council Meeting held on May 21st 2019 were agreed.

Proposer: Cllr. Z. Mair:

Cllr. S. Moore:

**7) Flagship Affordable Homes:**

Councillors agreed to discuss this with Cllr. S. Burroughes and Cllr. A. Thomas. Cllr. Z. Mair said that she would ask Cllr. A. Thomas to speak to East Suffolk Cabinet Member for Housing, Richard Kerry.

**8) Defibrillator & Telephone Box:**

Cllr. Z. Mair reported that the defibrillator was now up and running and there had been excellent training on how to use the defibrillator. She said that the signs to the telephone box and therefore the defibrillator had been made but were still to be put up. Cllr. M. Porter suggested that the next First Aid Course could be provided by the Ambulance Service. It was agreed for the council to run a first aid course once every two to three years. Cllr. M Porter said that he would get the glass fitted to the telephone box.

**9) War Memorial and the Village Green:**

Cllr. Z. Mair said that members of the public had looked at the plans for the Village Green. She said that everyone had different opinion. Some said that only those who fell in te first World War should be included whilst others said all the village fallen should be engraved on the stone. It was agreed to set up a sub-group of councillors including Cllr. Z. Mair and Cllr. C. Northover should meet to agree the plans.

**10) Highways and Speeding:**

There was a continuation of the discussion from that with with Cllr. S. Burroughes over the closure of the Heveningham Road. It was agreed in addition to Cllr. J. Lewis finding

out from Highways the reasons for the road closure that Cllr. Z. Mair would see the police contact for speeding and/or the police at the Safer Neighbourhood Meeting. It was also agreed to put the Sign Indicator Device (SID) opposite the Cemetery.

**11) River Blyth Sign: Councillors to discuss a new sign for the river**

It was agreed that Cllr. Z. Mair and Cllr. C. Northover and the councillors discussing the Village Green would also discuss the different ideas for the sign, what it would be made of and who would put the sign up.

**12) Planning Matters: To note the following planning applications:**

There were no planning applications

Councillors discussed East Suffolk Council Planning Department’s decision to go paperless. It was agreed to ask questions as to whether this was feasible as the mobile signal is not strong in Walpole, it is hard to look at a planning application on a mobile or even a laptop and it was felt that there was an assumption that every councillor had a laptop which councillors believed was not true.

Proposer: Cllr. Z. Mair: Cllr. S. Moore:

**13) Clerk’s Report, Correspondence and Donations:**

The Clerk reported that he had received the ‘Clerks and Councillors Newsletter’ and ‘Thank You Letters’ from the Alzheimers Society, Pear Tree Fund/HCNCF, East Anglia’s Children’s Hospice, Disability Advice Service and the East Anglian Air Ambulance.

It was agreed to donate £130 to Halesworth Town Council towards the Free Car Park for One Hour.

Proposer: Cllr. D. Whitwood: Seconder: Cllr. N. Jarvis:

**14) Financial Report:**

**a) Balances at the Bank on June 7<sup>th</sup> 2019:**

Business Community Account £9 239-89  
Business Money Manager £6 600-67

**b) Cheques for Payment and Receipts:**

**Cheques:**

Chq. 101042 Clerk’s Salary £681-20  
Chq. 101043 Clerk’s Tax £5-80  
Chq. 101044 Clerk’s Expenses £118-24  
Chq. 101045 Wills – First Contract Payment £800-00

**Receipts:**

BACS Burial in Cemetery £140-00

Proposer: Cllr. Z. Mair:

Seconded: Cllr. S. Moore:

**15) Review of Standing Orders:**

The Standing Orders were reviewed at the May 9<sup>th</sup> Annual Parish Council Meeting.

**16) Review of Financial Standing Orders:**

The Financial Standing Orders were reviewed at the May 9<sup>th</sup> Annual Parish Council Meeting.

**17) Adoption of Code of Conduct:**

The Code of Conduct was reviewed at the May 9<sup>th</sup> Annual Parish Meeting.

**18) To receive reports on the:**

**Footpaths:**

Cllr. Z. Mair reported that parishioners were complaining about the state of the footpaths. It was agreed that specific concerns should be given to Cllr. J. Winter.

**Trees:**

Cllr. M. Porter said that UK Power Network had cut back trees and taken down some as they were too close to power lines.

**Cemetery:**

The Clerk reported that a Double Grave would be dug tomorrow morning for a funeral in the afternoon. Cllr. M. Porter asked that the surplus soil from the new graves be discussed at a future meeting.

**CEA & Allotments**

Cllr. Z. Mair reported that the 'Willow Project' plants had been cut back.

**External Meetings & Training:**

There was no report.

**19) To receive agenda items for the Annual Parish Council Meeting to be held on July 16th 2019:**

There were no agenda items.

**The Meeting ended at 9-30pm.**