

COOKLEY & WALPOLE PARISH COUNCIL

An Extra-Ordinary Meeting of the Parish Council was held virtually via Zoom on Monday, May 4th 2020 at 7pm.

Minutes:

Present:

Cllr. Z. Mair (Chairman); Cllr. R. Chase; Cllr. J. Lewis; Cllr. C. Leggett; Cllr. C. Northover (left 7-40pm) and Cllr. J. Winter:

Also Present:

Paul Widdowson (Clerk):

1) **To elect a Vice-Chair until May 2020:**

It was agreed to defer this decision to the Annual Parish Council Meeting on Tuesday, May 19th 2020.

2) **Apologies:**

Apologies were accepted from Cllr. D. Cask and Cllr. David Whitwood:

Not Present: Cllr. M. Porter:

3) **To receive Declarations of Interest:**

There were no Pecuniary Interests.

4) **Requests for dispensations:**

There were no Requests for Dispensations.

5) **Co-option of one Councillor:**

a) **To consider the applicant that has applied for the vacancy on the Council:**

b) **To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted:**

It was agreed to defer this decision to the Annual Parish Council Meeting on Tuesday, May 19th 2020 and to invite a candidate who had contacted the Parish Council with interest in the vacancy.

6) **To confirm the Minutes of the Parish Council Meeting held on Tuesday, February 18th 2020:**

The Minutes of the Parish Council Meeting held on Tuesday, February 18th were agreed with the following amendments.

Item 7 – ‘Sleeping Willow’ should be ‘Weeping Willow’.

12) **Financial Report:**

a) **Balances at the Bank on April 7th 2020:**

Business Community Account	£7 674-94
Business Savings Account	£1 101-18

b) **Cheques for Payment and Receipts:**

BACS	Will Austin Payment for March & April	£300-00
BACS	SALC Subscription 2020-2021	£185-73

Receipts:

BACS	VAT Repayment	£742-40
BACS	First Precept Payment	£5000-00

Proposer: Cllr. J. Winter:

Second: Cllr. C. Leggett:

13) **Funeral Costs for 2020-2021:**

It was agreed to defer a final decision on fixing cemetery costs until the next Parish Council Meeting on May 19th 2020. However it was preliminarily agreed that all the prices should rise by 10% and then to the nearest £5 above the 10%. The Clerk was asked to produce a new price list working to these new calculations.

Proposer: Cllr. R. Chase:

Second: Cllr. J. Winter:

14) **To agree Council Asset Register:**

The Council Asset Register was reviewed and agreed with the amendment of having just two litter pickers.

Proposer: Cllr. R. Chase:

Second: Cllr. C. Leggett:

15) **To agree Internal Control Statement and Reports:**

The Control Statement and Reports were reviewed and agreed.

Proposer: Cllr. Z. Mair:

Second: Cllr. C. Leggett:

16) **To receive agenda items for the Parish Council Meeting to be held on May 19th 2020:**

It was agreed to look at the Audit, Funeral Costs, Cookley Village Sign, Co-option of a new councillor and Emergency Planning at the next meeting on Tuesday, May 19th 2020.

The Meeting ended at 8-07pm.