

COOKLEY & WALPOLE PARISH COUNCIL

A Meeting of the Parish Council was held at the Pavilion, Walpole at 7-30pm on Tuesday, July 20th 2021.

Minutes:

Present:

Cllr. R. Chase (Chairman); Cllr. C. Leggett (Vice-Chairman); Cllr. J. Lewis and Cllr. M. Porter:

Also Present:

Paul Widdowson (Clerk):

1) Apologies:

Cllr. L. Andrews; Cllr. Z. Mair; Cllr. C. Northover and District and County Cllr. S. Burroughes:

Cllr. J. Winter was not present at the Meeting.

2) To receive declarations of interest:

Cllr. M. Porter declared an interest in CEA, Cookpole. Walpole and Cookley Playing Fields Trust and the George Calver Trust. Cllr. J. Lewis declared an interest as an employee of Suffolk County Council.

3) Requests for dispensations:

There were no requests for dispensations.

4) To receive a report from the County and District Councillor:

Two written reports from District and County Cllr. S. Burroughes were read by Parish Councillors.

5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the Parish Council Meeting.

6) To confirm the Minutes of the Annual Parish Council Meeting held on May 5th 2021 and the Extra-Ordinary Parish Council Meetings held on May 18th 2021, June 4th 2021 and June 30th 2021:

The Minutes of the Annual Parish Council Meeting held on May 5th 2021 were agreed.

Proposer: Cllr. C. Leggett: Second: Cllr. R. Chase:

The Minutes of the Extra-Ordinary Parish Council Meeting held on May 18th 2021 were agreed.

Proposer: Cllr. M. Porter: Second: Cllr. C. Leggett:

The Minutes of the Parish Council Meeting held on June 4th 2021 were agreed.

Proposer: Cllr. M. Porter: Second: Cllr. C. Leggett:

The Minutes of the Parish Council Meeting June 30th 2021 were agreed.

Proposer: Cllr. C. Leggett: Second: Cllr. M. Porter:

7) Highways and Road Signs:

Cllr. R. Chase reported that the Sibton Parish Council Sign Indicator Device (SID) had been stolen and the Bramfield and Thorington Parish Council SID had been vandalised. He said that the Latitude festival would be taking place this weekend so traffic would be heavier this weekend.

Cllr. M. Porter said that he believed that County and District Cllr. S. Burroughes had a considerable sum of money in his Highways Budget and therefore the Parish Council should apply for funding for signs in Walpole. It was agreed to ask County and District Cllr. S. Burroughes for funding for various items in September including new posts for signs.

8) Emergency Plan:

Cllr. R. Chase said that there was no report.

9) Planning Matters:

The Clerk said that there were no outstanding planning applications to be discussed by the councillors although the Clerk noted that a planning application had arrived that day (DC 21 3358 LBC) and would need a planning meeting to discuss it in the near future.

10) Donations:

Councillors agreed to make the following donations to be made to the following organisations:

Walpole & Cookley Playing Field Trust	£350-00
Waveney Food Bank	£200-00
Pear Tree Fund	£100-00
Halesworth Volunteer Centre	£85-00
East Anglian Air Ambulance	£75-00
'Alzheimer's Society'	£50-00
Disability Advice Service (East Suffolk)	£25-00
East Anglia's Children's Hospices	£20-00

Proposer: Cllr. M. Porter: Second: Cllr. J. Lewis:

The Clerk reported that £25 had often been donated annually to Age UK Suffolk but as they no longer existed, there was no donation to make this year. It was agreed to consider donating to the Coffee Caravan next year.

11) TV Monitor:

The Clerk explained that the Parish Council had agreed to rent a Monitor from Hughes before the pandemic and this was on hold until the meetings got back to normal.

It was agreed to buy a Monitor from Hughes as it was cheaper in the long run and the Parish Council would own it. It was therefore agreed that Cllr. M. Porter would get some quotes for the next meeting.

Proposer: Cllr. M. Porter: Second: Cllr. R. Chase:

12) Zoom Subscription:

It was agreed to pay a quarter of the fee paid by the Clerk.

Proposer: Cllr. M. Porter: Second: Cllr. C. Leggett:

13) Proposed Parliamentary Boundary Changes:

Councillors discussed the proposed new boundaries and decided not to respond.

14) Clerk's Report and Correspondence:

The Clerk said that there was nothing to report.

15) Financial Report:

a) Balances at the Bank on July 7th 2021:

Business Community Account	£16 890-62
Business Savings Account	£1 101-72

b) Cheques for Payment and Receipts:

Payments:

Standing Order	Will Austin – March 2021	£150-00
Standing Order	Will Austin – April 2021	£150-00
Standing Order	Will Austin – May 2021	£150-00
Standing Order	Will Austin – June 2021	£150-00
Standing Order	Will Austin – July 2021	£150-00
Standing Order	Will Austin – August 2021	£150-00
Internet Banking	W & C PFA – Use of Pavilion	£60-00
Internet Banking	Clerk's Expenses – April until June 2021	£61-75

Receipts:

Cheque Deposit	W & C PFT – Loan Repayment 2021	£70-00
BACS	Bank Interest	£0-03

Proposer: Cllr. M. Porter: Seconder: Cllr. J. Lewis:

16) Acceptance of the Internal Auditors Report and to pay their invoice with any amendments:

It was agreed to accept the Internal Auditors Report and to pay the invoice from SALC as the Internal Auditors.

Proposer: Cllr. R. Chase: Seconder: Cllr. M. Porter:

17) Review of Standing Orders (Revised 2020):

After reviewing the Standing Orders (Revised 2020), Councillors agreed to accept the Standing Orders as revised in 2020.

Proposer: Cllr. M. Porter: Seconder: Cllr. R. Chase:

18) Review of Financial Regulations and any Amendments:

After reviewing the Financial Regulations and their amendments, it was agreed to accept the Financial Regulations and the amendments.

Proposer: Cllr. R. Chase: Seconder: Cllr. M. Porter:

19) Code of Conduct 2021-2022:

It was agreed to adopt the Suffolk Code of Conduct.

Proposer: Cllr. R. Chase: Seconder: Cllr. M. Porter:

20) To receive reports on the

Footpaths:

Cllr. R. Chase said that some paths were impassable. He said that he had rung Suffolk County Council and the paths had been cut back. However, he believes that the County Council only does one cut a year and there is a longer time between cuts.

Trees:

There was no report.

Cemetery:

The Clerk reported that a lady had been buried yesterday. Councillors agreed to charge the local rate.

The Clerk said that he had organised the Cemetery by putting ashes across the bottom and then perhaps two/three rows spreading back across the footpath. The next unreserved burials will go for next eight/nine slots to the next reserved ones.

The councillors gave some history of the Cemetery and the clerk said that he had been approached for some reservations.

CEA & Allotments:

It was reported that the Basket weaving had gone well and there would be 'Community Shop Window' on Saturday, July 31st 2021 between 4-30pm and 6-30pm at the Walpole Pavilion.

21) To receive agenda items for the Annual Parish Council Meeting to be held on September 21st 2021:

It was agreed to put the TV monitor on the next Parish Council Meeting Agenda. Cllr. M. Porter said that he would look at how copyright works and how to pay for it where appropriate. Cllr. C. Leggett said that he would be attending a Police Online Meeting.

It was noted that the Extra-Ordinary Parish Council Meeting would be on Monday, August 9th 2021 and the next full Parish Council on Tuesday, September 21st 2021.

The Meeting ended at 9-50pm.