

COOKLEY & WALPOLE PARISH COUNCIL

An Annual Meeting of the Parish Council was held on Wednesday, May 29th 2024 in the Pavilion, Walpole after the Annual Parish Meeting.

Minutes:

Present:

Cllr. R. Chase (Chairman); Cllr. C. Leggett (Vice-Chairman); Cllr. J. Lewis; Cllr. Z. Mair; Cllr. A. Thomas

Also Present:

Paul Widdowson (Clerk) and one parishioner:

1) To elect a Chair for 2024 – 2025 and receive the Chair’s Declaration of Acceptance of Office:

Cllr. R. Chase was elected unopposed.

Proposer: Cllr. Z. Mair:

Seconder: Cllr. C. Leggett:

2) To elect a Vice-Chair for 2024 - 2025:

Cllr. C. Leggett was elected unopposed.

Proposer: Cllr. A. Thomas:

Seconder: Cllr. J. Lewis:

3) To appoint a Responsible Finance and Proper Officer for 2024 - 2025:

The Clerk, Paul Widdowson, was appointed the Responsible Finance and Proper Officer for 2023 - 2024:

Proposer: Cllr. R. Chase:

Seconder: Cllr. C. Leggett:

4) Apologies:

Cllr. L. Andrews; Cllr. J. Henson; Cllr. M. Porter and Cllr. J. Winter: Their apologies were accepted by the Councillors.

The Chairman reported that former Cllr. J. Clark had resigned.

District Cllr. J. Ewart and County Cllr. S. Burroughes sent their apologies.

d) Acceptance of Financial Report and Year End Accounts:

The Clerk reported that this year (2022-2023), the Receipts were Precept Income of £10000-00 which including the carry forward of £11963-40 from 2021-2022 and other income of £5872-26 equalled £27835-66. With payments of £10413-57, this left a carry forward of £17422-09 to next year.

The Clerk reported that this year (2023-2024), the Receipts were Precept Income of £10500-00 which added to the carry forward of £17 422-09 from 2022-2023 and other income of £893-06 equalled £28 815-15. With payments of £14 083-64, this left a carry forward of £14 731-51 to next year.

At the end of March 2024 the Community Account had £3 517-16 in it and the Premium Account £11 214-35 totalling £14 731-51. Therefore, reconciled amount in the Bank Accounts is £14 731-51.

Proposer: Cllr. J. Lewis:

Seconder: Cllr. A. Thomas:

e) To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':

It was agreed to complete a 'Certificate of Exemption' Form.

Proposer: Cllr. J. Lewis:

Seconder: Cllr. A. Thomas:

21) Acceptance of the Internal Auditors Report and to pay their invoice:

It was agreed to complete a 'Certificate of Exemption' Form.

Councillors also agreed a Vote of Thanks to the Clerk for his work and effort during the Internal Audit.

Proposer: Cllr. R. Chase:

Seconder: Cllr. A. Thomas:

22) To receive agenda items for the next Parish Council Meeting:

Councillors agreed to put Co-option procedure and the Walpole and Cookley Playing Fields Association (Cookpole) outstanding loan on the next Agenda.

It was agreed that the next Parish Council Meeting would be on Tuesday, June 18th 2024.

The Meeting ended at 9-05pm.