

COOKLEY & WALPOLE PARISH COUNCIL

**An Extra-Ordinary Meeting of the Parish Council was held in the Pavilion,
Walpole on Tuesday, September 3rd 2024 at 7-30pm.**

Minutes:

Present:

Cllr. C. Leggett (Vice-Chair); Cllr. J. Henson, Cllr. M. Porter and Cllr. A. Thomas.

Also Present:

Paul Widdowson (Clerk) and one observer (Arrived 7-31pm; Left 7-34pm):

1) **Apologies:**

Councillors accepted the apologies from Cllr. R. Chase (Chair).

Cllr. L. Andrews; Cllr. J. Lewis; Cllr. Z. Mair and Cllr. J. Winter were not present.

2) **To receive Declarations of Interest: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.**

Cllr. J. Henson declared an interest in the Allotments, Neave Close and the Pear Tree Centre.

Cllr. M. Porter declared an interest in the Walpole and Cookley Playing Fields Association.

3) **Requests for dispensations:**

There were no Requests for Dispensation.

4) **Planning Matters:**

Proposal: *Installation of a heat pump within the curtilage of the property. The heat pump will be situated at the rear of the house to minimise any visual or acoustic impact on the surrounding area.*

Address: *Beech Cottage, Church Hill, Walpole, Halesworth, Suffolk. IP19 9AS*

Ref: *DC/24/2755/FUL*

The Parish Council approved this planning application.

Proposer: Cllr. J. Leggett:

Seconder: Cllr. J. Henson:

5) **Clerk's Report, Correspondence and Donations:**

The Clerk confirmed that Sam Kenward from East Suffolk Council was attending the next Parish Council Meeting on September 17th. He also noted that the Insurance Renewal had arrived with the new premium being £489-71 and the Information Commissioner £40 Fee also had to be paid. It was agreed to discuss these payments at the next Parish Council Meeting.

The Clerk also noted that he had received from the 'Receipt of Notification of Exempt Status' from the External Auditors.

The Clerk reported that a burial in a Double Grave had taken place this morning and the wording for the headstone for the grave and another grave were agreed.

It was also agreed to charge the treble rate for burials and headstones unless clear evidence was produced to indicate the local rate should be charged.

6) **Payments and Receipts:**

There were no payments or receipts as they would be approved at the next Parish Council Meeting.

It was agreed that the Parish Council Meeting scheduled for Tuesday, October 15th would be held a week later on Tuesday, October 22nd 2024.

The Meeting ended at 7-47pm.