

# COOKLEY & WALPOLE PARISH COUNCIL

**A Meeting of the Parish Council was held at the Pavilion, Walpole at 7-30pm on Tuesday, May 2nd 2023.**

## **Minutes:**

### **Present:**

Cllr. R. Chase (Chairman); Cllr. C. Leggett (Vice-Chairman); Cllr. L. Andrews; Cllr. J. Clark; Cllr. J. Lewis; Cllr. Z. Mair; Cllr. C. Northover; Cllr. M. Porter and Cllr. J. Winter:

### **Also Present:**

Paul Widdowson (Clerk) and two parishioners:

#### **1) Apologies:**

Councillors accepted the apologies from and County and District Cllr. S. Burroughes:

#### **2) To receive declarations of interest:**

Cllr. Z. Mair and Cllr. M. Porter declared an interest in CEA and the Walpole and Cookley Playing Fields Association.

Cllr. J. Lewis declared an interest in that he worked at Suffolk County Council.

#### **3) Requests for dispensations:**

There were no requests for dispensations.

#### **4) To receive a report from the County and District Councillor:**

There was no report from the County and District Councillor.

#### **5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

There were no questions or comments from the two parishioners.

#### **6) To confirm the Minutes of the Parish Council Meeting held on March 21st 2023.**

The Minutes of the Parish Council Meeting held on March 21st 2023 were agreed.

Proposer: Cllr. C. Leggett:

Seconder: Cllr. J. Lewis:

## **7) Highways:**

Cllr. M. Porter said that he had nothing to report. Cllr. Z. Mair asked if there had been a Site Visit from Suffolk County Council Highways. Cllr. M. Porter said that there had been two site visits and many notes had been taken.

It was noted that many cars were travelling above the speed limit going past Salters Lane. Cllr. R. Chase said that those working on the noticeboard were perhaps unsafe with traffic travelling so fast so close to them.

Cllr. R. Chase also reported that potholes were still not being filled in despite the County Council being informed. It was also noted that the side of the road was also deteriorated despite the County Council being informed.

## **8) Village Green:**

Cllr. R. Chase said that there was no report except that the bunting was up for the King's Coronation and looked excellent.

## **9) David Cask Commemoration:**

Cllr. Z. Mair said that a plaque had been shaped and primed and now just needs painting. She said that the commemoration would be in a greenish blue frame and the commemoration would be put on the wall in the Pavilion.

## **10) Emergency Plan:**

Cllr. L. Andrews reported that the Emergency Plan had been updated and he had emailed it to the Suffolk County Council Emergency Planning Officer. Cllr. Z. Mair said that in an emergency, the emergency services would be deciding on what happens with the Parish Emergency Plan taking a secondary role.

## **11) Noticeboards:**

Cllr. R. Chase reported that all the noticeboards had been sanded down. He said they were still to be primed and waterproof backing would be fitted to stop rolling.

## **12) Planning Matters:**

*Proposal: Variation of Condition 2 of DC/22/0728/FUL - Demolition of existing building and erection of new dwelling - To comply with covenant restricting house to single storey.*

*Address: The Elms Works, Halesworth Road, Walpole, Halesworth, Suffolk. IP19 9AZ*

*Ref: DC/23/1238/VOC*

The Parish Council had no objection to this planning application.

Proposer: Cllr. C. Leggett:

Seconder: Cllr. Z. Mair:

### 13) Clerk's Report and Correspondence:

The Clerk reported that he had received a brochure from Elan City, a notice from East Suffolk Council regarding Neighbourhood CIL Payments and a letter from the East Suffolk Planning Alliance (ESPA) inviting the Parish Council to join them. Finally, the Clerk went through the administration of the Parish and District Elections.

### 14) Bank Account:

It was agreed the Cllr. C. Leggett would become a third signatory to the Bank Account.

Proposer: Cllr. R. Chase: Second: Cllr. J. Clark:

### 15) Financial Report:

#### a) Balances at the Bank on April 7<sup>th</sup> 2023:

Business Community Account	£16 317-88
Business Savings Account	£1 104-21

#### b) Payments and Receipts:

Chq. 101078	Clerk's Pay for January until March 2023	£837-60
Chq. 101079	Clerk Re-Imbursement for Clerk's Tax for January until March 2023	£209-40
Chq. 101080	Clerk's Expenses for January until March 2023	£53-20
Chq. 101081	SALC Six-Months Payroll to March 2023	£22-80
Chq. 101082	Community Heartbeat Trust – Year 4	£162-00
Internet Banking	Walpole & Cookley Playing Field Trust	£350-00
Internet Banking	Halesworth Community Larder	£250-00
Internet Banking	Pear Tree Fund	£100-00
Internet Banking	Halesworth Volunteer Centre	£100-00
Internet Banking	East Anglian Air Ambulance	£100-00
Internet Banking	'Alzheimer's Society'	£50-00
Internet Banking	Disability Advice Service (East Suffolk)	£25-00
Internet Banking	East Anglia's Children's Hospices	£50-00
Internet Banking	St. Elizabeth's Hospice	£50-00
SO	Will Austin Contact – April 2023	£200-00
SO	Will Austin Contact – May 2023	£200-00
Internet Banking	Suffolk Cloud – Support/Hosting of Website 2023-24	£120-00
Internet Banking	SALC Membership Subscription 2023-2024	£202-53
Internet Banking	A4 Lever Arch Blue & 10 Part Dividers	£5-69
Internet Banking	Old Brewhouse Pottery - 20 Coronation Mugs	£300-00

#### Receipts:

BACS	Bank Interest – March 2023	£1-37
BACS	ESC Precept Payment	£5 250-00

Proposer: Cllr. M. Porter: Second: Cllr. J. Clark:

It was also agreed to transfer £10 000 from the Parish Council's Community Account from the Premium Account.

Proposer: Cllr. C. Leggett:

Seconder: Cllr. R. Chase:

**16) To receive reports on the**

**Footpaths:**

Cllr. J. Winter reported that he had cleared a footpath in Walpole.

**Trees:**

Cllr. C. Leggett said that there was nothing to report.

**Cemetery:**

The Clerk said that a burial had taken place recently at the Walpole Cemetery.

Cllr. M. Porter reported that a parishioner had died recently.

**CEA & Allotments:**

A Parishioner said that the Allotments had been around for about eleven years. She said that there were sixteen plots and a community orchard which was doing very well. They said that there had been a community shed but it kept being blown down so an open sided gazebo had been built instead and a pond was filling up beside the gazebo. The parishioner said that the gazebo had a roof so people could shelter under it if it was raining and the insurance for the allotments had all been completed.

Cllr. Z. Mair said that the Cookpole Energy Action (CEA) was working with the Walpole and Cookley Playing Fields Trust (W & C PFT) over a future village event. She said that it would be a two day 'May Merriment' Event and would be taking place on the 27<sup>th</sup> and 28<sup>th</sup> May 2023.

**17) To receive agenda items for the Annual Parish Council Meeting to be held on Tuesday, May 16th 2023:**

Cllr. J. Clark said that Community Energy should be discussed at a future Parish Council Meeting.

**The Meeting ended at 8-39pm.**